



Office Memorandum

Date: March 21, 2007

To: Property Owners / Management Agents

From: Minnesota Housing Finance Agency (MHFA)
Multifamily Division
HUD Portfolio – Section 8 Contract Administration
MHFA Portfolio – Section 8 Contract Administration

Subject: Updated HUD 9887 / 9887-A

IF YOU ARE NOT THE PERSON IN YOUR ORGANIZATION WHO WORKS WITH THIS PROCESS, PLEASE GIVE THIS INFORMATION TO THE APPROPRIATE STAFF IMMEDIATELY.

HUD has issued a new Document Package for Applicant's/Tenant's Consent to the Release of Information (Package). The date, 01/18/2007, appears on the form in the lower right hand corner. The Package includes the following:

- HUD-9887-A Fact Sheet that describes the necessary verifications, programs covered by the form, customer protections and penalties for not signing the consent forms;
- HUD form 9887 "Notice and Consent for the Release of Information" (this form is signed by the applicant or tenant), and;
- HUD form 9887-A "Applicant's/Tenant's Consent to the Release of Information" (this form is signed by the applicant or tenant **and** the housing owner or his/her representative).

The updated HUD forms 9887 and 9887-A is available to download from:

- HUD Clips website at: <http://www.hudclips.org/cgi/index.cgi> under "List new documents" issued 2/21/07 OR
- MHFA Website at: http://www.mhfa.state.mn.us/managers/MHFA_Contract_Admin.htm